

# About us PLAYMATE PRE-SCHOOL

is sponsored by



## **Goenka & Associates Educational Trust**

Day to day affairs of running the School are being managed by the Principal assisted by appropriate staff under overall supervision of the School Committee comprising of 3 or 4 representatives of the Trust, the Principal and a representative of the teaching and non-teaching staff.

The School Building is spacious with all modern facilities and is designed to accommodate students of Nursery & Kindergarten (Jr. KG & Sr.KG) working in two shifts.

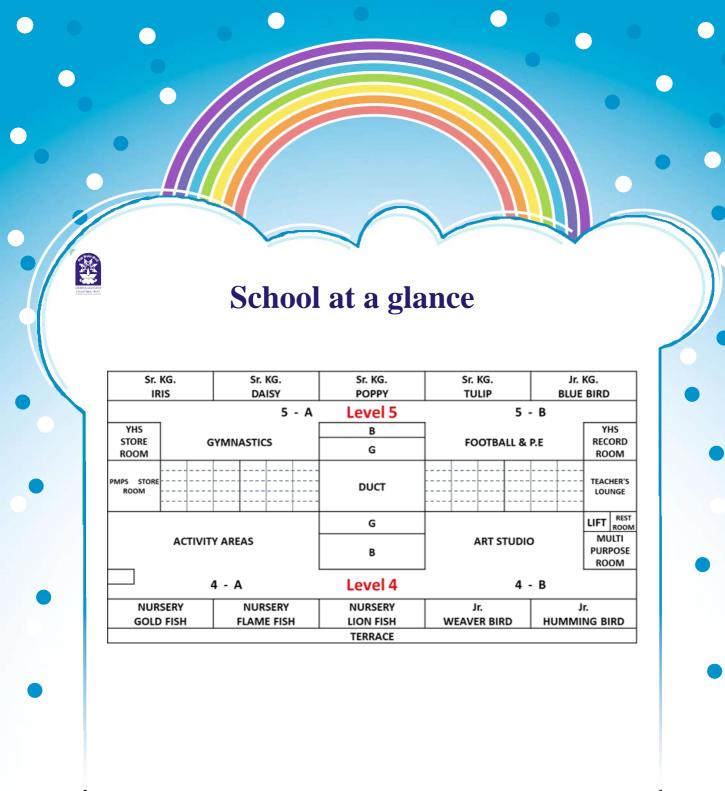
The motto of the school reads "विद्या विनयेन शोभते" which means "Modesty adorns knowledge."

The School does not receive any Grant-in-Aid from the Government and the only source of income is the amount of fees collected from the students.

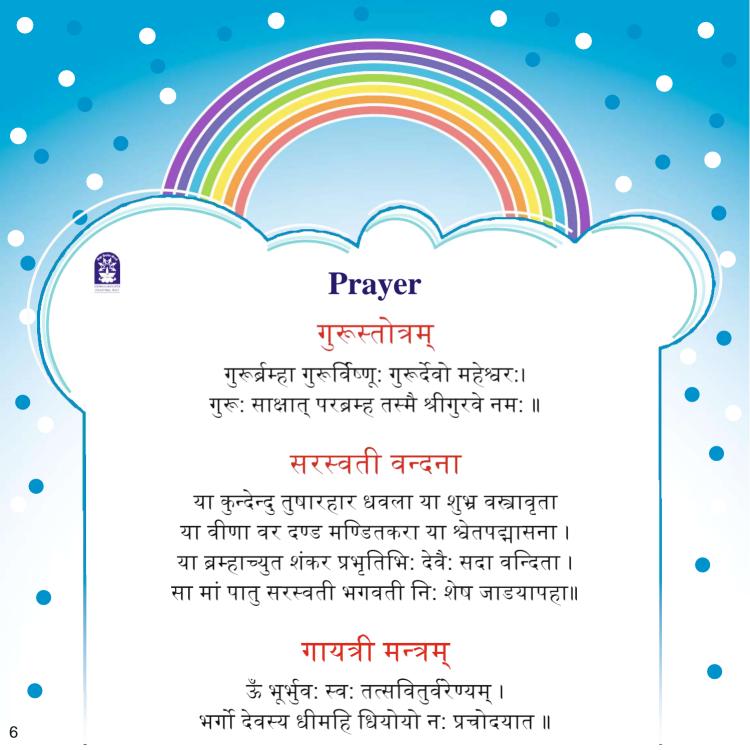
The Trust holds exemption u/s 80G of the Income Tax Act and is registered with the Charity Commissioner under Registration No.E8297 (BOM) dated 17- 8-1981 as a Public Charitable Trust with the object to establish and/or run educational institutions.

Any constructive suggestions from the parents whose children are being admitted to the Pre-School shall always be welcome. The Trust Office is housed in the Yashodham High School Building, Goregaon (E), Mumbai - 400 063, where such constructive suggestions can be recorded with the Trustee-in-charge.

The medium of instruction in the Pre-School is English. The Academic Year of the School begins in June.



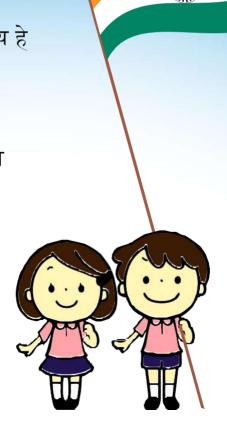


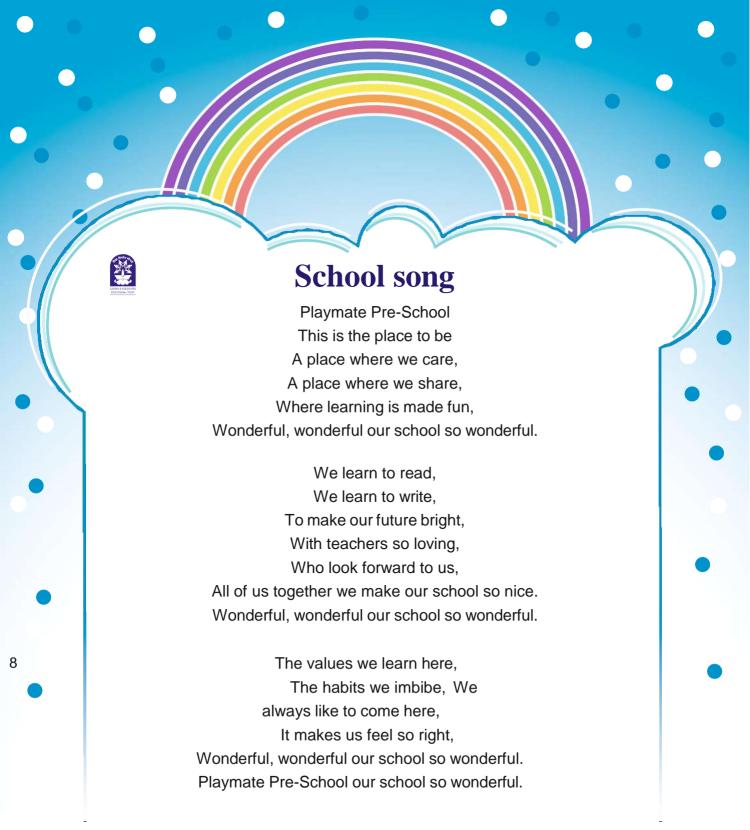




## **National Anthem**

जन गण मन अधिनायक जय हे भारत भाग्य विधाता पंजाब सिधगुजरात मराठा द्राविड़ उत्कल बंगा विन्ध्य हिमाचल यमुना गंगा उच्छल जलिध तरंग तव शुभ नामे जागे तव शुभ आशीष मागे गाहे तव जयगाथा जन गण मंगलदायक जय हे भारत भाग्यविधाता जय हे, जय हे, जय हे जय जय जय जय हे!







# Academic Year 2024-2025

### TERM SCHEDULE

FIRST TERM	Commences on Concludes on	6 <sup>th</sup> June 25 <sup>th</sup> October	2024 2024	Thursday Friday
SECOND TERM	Commences on Concludes on	11 <sup>th</sup> November 1 <sup>st</sup> May	2024 2025	Monday Thursday

### **VACATIONS**

MANAGEM N		77.67.11.51.15			
CENNA B ASSOCIA ESUCATIONAL TRI	GANPATI FESTIVAL BREAK	Begins on School Re-opens on	6 <sup>th</sup> September 2024 11 <sup>th</sup> September 2024	Friday Wednesday	
	DIWALI VACATION	Begins on School Re-opens on	28 <sup>th</sup> October 2024 11 <sup>th</sup> November 2024	Monday Monday	
	CHRISTMAS BREAK	Begins on School Re-opens on	26 <sup>th</sup> December 2024 2 <sup>nd</sup> January 2025	Thursday Thursday	
	SUMMER VACATION	Begins on School Re-opens on	2 <sup>nd</sup> May 2025 — <sup>th</sup> June 2024	Friday 	

Note: Attendance on re-opening days and last working days will be appreciated.

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	T : -4			Talida.	× 2024 2025	
	DORMAS ASSOCIATES ESCORTURAL TRUST			of Holidays 2024-2025		
	DATE	MONTH	YEAR	DAY	OCCASION / FESTIVAL	
	<b>17</b> ™	JUNE	2024	MONDAY	BAKRI EID	
	02 <sup>ND</sup>	JULY	2024	TUESDAY	FOUNDER'S DAY	
	17 <sup>™</sup>	JULY	2024	WEDNESDAY	MOHARRAM	
	15™	AUGUST	2024	THURSDAY	INDEPENDENCE DAY / PARSI NEW YEAR	
	19™	AUGUST	2024	MONDAY	RAKSHA BANDHAN	
	<b>27</b> ™	AUGUST	2024	TUESDAY	GOKULASHTAMI	
	16™	SEPTEMBER	2024	MONDAY	EID - E- MILAD	
	17™	SEPTEMBER	2024	TUESDAY	ANANT CHATURDASHI	
	02 <sup>ND</sup>	OCTOBER	2024	WEDNESDAY	GANDHI JAYANTI	
	01 <sup>st</sup>	NOVEMBER	2024	FRIDAY	DIWALI - LAKSHMI PUJAN	
	15™	NOVEMBER	2024	FRIDAY	GURUNANAK JAYANTI	
	25™	DECEMBER	2024	WEDNESDAY	CHRISTMAS	
	<b>01</b> <sup>sт</sup>	JANUARY	2025	WEDNESDAY	NEW YEAR	
	14™	JANUARY	2025	TUESDAY	MAKAR SANKRANTI	
	19™	<b>FEBRUARY</b>	2025	WEDNESDAY	SHIVAJI JAYANTI	
	<b>26</b> <sup>™</sup>	FEBRUARY	2025	WEDNESDAY	MAHASHIVRATRI	
	14™	MARCH	2025	FRIDAY	HOLI	
	31 <sup>st</sup>	MARCH	2025	MONDAY	RAMZAN EID	
	10™	APRIL	2025	THURSDAY	MAHAVIR JAYANTI	
	14™	APRIL	2025	MONDAY	DR. AMBEDKAR JAYANTI	
	18™	APRIL	2025	FRIDAY	GOOD FRIDAY	
10	<b>01</b> <sup>sτ</sup>	MAY	2025	THURSDAY	MAHARASHTRA DAY	
			HOLIDAY	S FALLING ON SA	TURDAY / SUNDAY	
	07™	SEPTEMBER	2024	SATURDAY	GANESH CHATURTHI	
	12™	OCTOBER	2024	SATURDAY	DUSSERA	
	02 <sup>ND</sup>	NOVEMBER	2024	SATURDAY	DIWALI - BALI PRATIPADA	
	03 <sup>RD</sup>	NOVEMBER	2024	SUNDAY	DIWALI - BHAUBEEJ	
	26™	JANUARY	2025	SUNDAY	REPUBLIC DAY	
	30™	MARCH	2025	SUNDAY	GUDI PADAWA	
	06™	APRIL	2025	SUNDAY	RAMNAVAMI	
	NON INSTRUCTIONAL DAYS					
	05™	SEPTEMBER	2024	THURSDAY	TEACHERS' DAY	
	14 <sup>™</sup>	NOVEMBER	2024	THURSDAY	CHILDREN'S DAY	



- Emotional, Creative, Physical & Spiritual.
- To expose children to stimulating activities by providing interactive educational materials that will nurture their Audio Visual perceptions; Linguistic, Mathematical and Logical skills; Interpersonal and Intrapersonal relations and Spatial abilities.
- To give every child opportunity to listen and speak, explore and experiment, observe and question, read and write.
- To encourage family interaction by holding informative sessions, involving parents, teachers and the Child Counsellor.
- To inculcate healthy habits and noble virtues.
- To groom children to grow up into well-adjusted members of the society, by giving ample opportunity to create, innovate and discover.
- To cultivate love & respect for their Country.



## **Facilities in School**

- + Relaxed and unpressured atmosphere for utmost stimulation.
- + Spacious well-planned, well-lit, well-ventilated, aesthetically designed school building with a colourful interior and conducive and congenial learning atmosphere.
- Experienced, efficient, well-trained, caring and patient staff, who shall be mother substitutes.
- + Appropriate teacher-pupil ratio.
- + Highly individualized child-centric learning experiences.
- ★ Environment rich in learning resources.
- + Modern educational material for the development of self-confidence, language and expression.
- + Abundant and fascinating concrete play equipment for the overall development of the child.
- → Decentralized, open and flexible space divided into functional areas.
- + A comprehensive class library, with open shelves, easily and independently accessible.
- + Provision to handle educational equipment in a user-friendly atmosphere.
- A well-equipped Counselling and Guidance Centre with a team of Professionals are always available for guidance and help.
- Safe, clean, cool Aqua guard filtered drinking water.
- Nutritious and tasty snacks; hygienically cooked & served.
- + Circulars, weekly rhyme and portion sheets are sent to the parents through e-mail / Camu app.
- + Bus facility for safe and secure travel to and from school.

  (Interested parents may fill in the bus enrollment form and contact school office for further details.)



# Safety measures in school

#### NOTE THE SAFETY PRACTICES FOLLOWED IN SCHOOL

- + Entry of visitors and parents coming for inquiry in the school is logged clearly with time-in and time-out specified.
- + For Visitors, a Pass is issued for entry which is to be handed back at the gate on exit.
- → A parent has to produce the Parent I-card issued by the school, at the gate to enter the school premises.
- → Gates are closed after students enter the premises at 9 am sharp (Batch-I) and 12.45 p.m. sharp (Batch-II).
- + Parents can visit only the Office area which is on the Ground floor of the School building.
- No permission will be granted to parents to visit or explore the classrooms except on the Open House days.
- CCTV cameras are placed in strategic positions on all the floors.
- ★ Students are always accompanied by the class teacher.
- ★ Attendance is marked immediately after prayers and also after any outdoor activity.
- ◆ Use of mobile phones / camera / video shooting is strictly prohibited in the school premises.

Safe touch-Unsafe touch sessions are conducted by teachers for students through stories, role play and audio visual shows.

In case a child is hurt in school -

- a) First aid is given.
- b) Parent is informed.
- c) In case of any emergency, the child is taken to Gokuldham Medical Centre.

Parents who wish to collect the bus students directly from the school need to fill out a Bus form which is duly signed by the Class Teacher before the child is handed over to the parent.

#### **SCHOOL STAFF SAFETY MEASURES:**

- All staff members have submitted police verification certificates as part of the safety protocol.
- 16PF Assessment done at the time of appointment.

### **SAFETY IN THE SCHOOL BUS**

- + All staff members have submitted police verification certificates.
- + 2 CCTV cameras in each bus.
- Presence of a female attendant in all the buses.
- Second driver with badge in every bus.
- + Breath Analyzer to check the staff for alcohol consumption.
- Periodic sessions conducted for the staff on First aid & Bus maintenance.
- + They are counselled on how to behave with parents/students.
- + Traffic police conducts sessions on traffic rules every year.

#### **GENERAL SAFETY IN THE SCHOOL PREMISES.**

- The Safety Committee meets once a month.
- A Takraar peti (Complaint Box) is placed near the security guard's cabin and will be opened only in the presence of the Principal & Vigilant Committee members
- + The Mock Drill exercise is carried out at regular intervals.
- + Fire audit is done once a month.
- + Aqua guard water is sent for testing periodically to government recognized labs.
- + Underground water tanks are cleaned periodically.
- + Fumigation of the entire building is done every Saturday. Pest control is done every month.
- → The school terrace is always locked.

Children are great imitators so give them something great to imitate.



# Our recommendation to parents

- + Allow your child to enjoy his/her childhood.
- + Spend quality time with your child Observe, Listen and Communicate.
- + Encourage your child to speak in English.
- + Inculcate in your child the importance of personal hygiene. Cut and trim your child's hair and nails periodically.
- + Send your child to school regularly on time; in perfect and clean uniform.
- + Encourage good, healthy and hygienic eating habits.
- + Take prior appointment to meet the Principal or the teachers.
- + Confidently discuss with the teacher / Principal, any problem faced by your child in the school.
- + Take an appointment immediately with the child counsellor, if you observe any change in his / her behavior.
- + Ensure that you attend every open house and interact with the class teacher to know your child's progress.
- + If your child is suffering from infectious conditions like viral fever, conjunctivitis, acute cough and cold, chicken-pox, mumps, etc, kindly refrain from sending him / her to school as it leads to rapid spread of infection. All parents are advised to take this as a moral responsibility in preventing the spread of infection among students as well as staff and care givers at school. Children suffering from any such infectious conditions will be allowed to attend school **only on producing the fitness certificate.**
- Any medicine to be orally administered to the child should be given in writing.
- + Take prior permission from the Principal, in case leave is essential.
- → Please submit a written application conveying reason/s for absence.
- + Abstain from giving flowers or presents to teachers.
- + To celebrate your child's birthday, you may donate a book to the library or a Sapling.
- + Do not send any kind of sweets for distribution.
- Notify immediately any change in address and/or telephone number.
- + Create a home library and encourage your child to handle books independently.
- Minimize exposure to Digital Gadgets.
- Abstain from sending your child to a private tutor.
- + Encourage your child to ask questions and research the answers together.
- + Go through the school circulars sent from time to time carefully.
- + Encourage your child to participate in the field trips and activities.
- + Send the consent form when asked for on time.
- Inform the class teacher in writing, with regards to any major ailment/ allergy/ surgery your child has/had or is suffering from.



# **Counselling centre**

The Trust has set up State – of – the – Art Counselling Centre across its Goregaon & Thane schools.

The Centre has a team of Psychologists, Counsellors, Remedial Educators, Occupational Therapists, Speech & Language Pathologists, ABT Practitioners & Expressive Arts Therapists to emphasize the importance & facilitate mental health amongst school age children.

### **Key Features**

In – house school psychologists reach out to the learners on a regular basis by conducting CRC (Classroom Counselling) on a weekly / fortnightly basis. Its aim is to provide a safe space to the learners in a school set-up to express & explore their inner & outer world and

### Be Who They Are!

- ➤ Aptitude Testing & Career Guidance
- ➤ Individual, Parent & Family Counselling
- > Psycho Educational Assessment
- > Remedial Education
- Alternative Therapies:
  - ❖ Arts Based Therapy (ABT)
  - ❖ Dance Movement Therapy (DMT)
  - Expressive Art Therapy (EAT)
  - Hypnotherapy
- > Developmental milestones Assessment & Therapy
  - Occupational Therapy
  - Sensory Integration
  - Speech and Language
- Psychiatric Consultation

### **Highlights**

- 1. PSE Personal Safety Education Programme for children to protect them against sexual abuse
- 2. Preparatory school for Children With Special Needs (CWS) (exclusively 2 yrs. to 5 yrs.) to facilitate mainstream schooling
  - 3. Early intervention for neuro-divergent / Divyang learners
  - 4. Open Schooling Programme for neuro-divergents from K –12
  - ❖ Parent classroom engagement with the team (once a fortnight)
  - ❖ Adapted Aquatic Training
  - ❖ Hobby classes swimming & skating

## Contact for further details and prior appointment:

GAET Counselling Centre (Goregaon): 8450970225 / 7400057727

:022-40278215/16

Vasant Vihar Counselling Centre (Thane): 7304492131/ 40278344

Thane Police Counselling Centre (Thane): 25420507

Office Timings:

Monday to Friday: 10.00am to 6.00pm

1st, 3rd & 5th Saturday: 10.00am to 2.00pm

Talk to your children every day, that is how they learn language.



# **Instructions regarding school fees**

- + Term Fee must be paid in the month of June along with half yearly Tuition Fee and in December along with 2nd term Tuition Fee. Fees can be paid quarterly, half yearly or yearly only.
- + Admission fees will be charged during admission in **Nursery and for** all new admissions.
- Fees for the months of April and May must be paid along with March fees and is applicable even for those who wish to leave the School in April / May.
- Delay in payment beyond 3 months will render a pupil liable to be struck off the roll.

If the pupil is re-admitted, the Admission Fees must be paid again.

+ If a student withdraws admission, one calendar month's notice should be given in writing by the Parent / Guardian to the Principal of the School to arrange for the refund of the balance of tuition fees.

In exceptional circumstances of withdrawal, one month's tuition fee in lieu of one calendar month's notice will have to be paid.

Amount collected as Term Fee or Tuition Fee will not be refunded.

- Students whose fees are not paid will be considered as defaulters.
- Unless all dues are paid, the progress of the child will not be communicated to the parent. School Leaving Certificate will not be issued till all the outstanding dues from the student at the time of leaving the school are paid and clearance certificate from the concerned authority is obtained.
- + Students who leave the School in the month previous to any vacation must pay the fees for the vacation period.
- No deduction in fees will be allowed for vacations or for broken period of the month.

Full month's fee will be payable if the student's name appears on the roll on the 1st day of the month.

Admission fee will not be refunded even if the student, for any reason, leaves the school immediately after securing admission.

Correcting children at the right time is important.

## Fees 2024-2025

School fees will be accepted through CAMU App only.

(Quarterly, half yearly or annually)

## **Fee Payment Schedule**

### **Nursery**

Fee payment schedule for yearly payment:

MONTHS DUE	AMOUNT	DUE DATE
June 2024 to May 2025 + I Term Fee + II Term Fee + Admission fee	8000 x 15 = Rs.1,20,000/-	Payable at the time of admission

### Jr. K.G. & Sr. K.G.

Fee payment schedule in case of quarterly payment:

MONTHS DUE	AMOUNT	DUE DATE
I - Quarter - June 2024 to August 2024 (Tuition Fee + I Term fee)	8000 x 4 = Rs. 32000/-	Payable on or before 1st June '24
II - Quarter - September 2024 to November 2024 (Tuition Fee)	8000 x 3 = Rs.24,000/-	Payable on or before 10th September '24
III - Quarter - December 2024 to February 2025 (Tuition Fee + II Term fee)	8000 x 4 = Rs. 32,000/-	Payable on or before 10th December '24
IV - Quarter - March 2025 to May 2025 (Tuition Fee)	8000 x 3 = Rs. 24,000/-	Payable on or before 10th March '25

### Fee payment schedule in case of half yearly payment:

MONTHS DUE	AMOUNT	DUE DATE
June 2024 to November 2024 (Tuition + I Term Fee)	8000 x 7 = Rs. 56,000/-	Payable on or before 1st June '24
December 2024 to May 2025 (Tuition Fee + II Term Fee)	8000 x 7 = Rs.56,000/-	Payable on or before 10th December '24

## Fee payment schedule in case of yearly payment:

MONTHS DUE	AMOUNT	DUE DATE
June 2024 to May 2025 + I Term Fee + II Term Fee	8000 x 14 = Rs. 1,12,000/-	Payable on or before 1st June '24

Note: Payment made after the 11th of the due month shall be received with a surcharge of Rs. 200/- per month or part thereof.

Bus fees are applicable for those who are availing school bus service.

Play with your child.



# **Bus Facility**

+ The School provides bus service to the students of Yashodham Playmate Pre-School under the aegis of G.A.E.T.

#### **INSTRUCTIONS:**

- + The bus facility is extended to students only when there is an availability of seat and is offered at the Principal's discretion. This offer can be withdrawn any time.
- + Students will board and alight only at fixed bus stops. Parents and children are requested not to ask the driver or attendant to stop the buses at unauthorized bus stops.
- + Parents are not permitted to change the bus stops without prior permission. In case there is a change in the bus stop, the parents must inform the school in writing.
- + Children must obey and be courteous to the bus-in-charge. Children found misbehaving in the bus will not be allowed to continue availing the bus facility.
- In the event of the child not being at the stop at the scheduled time, the bus will proceed without the child.
  It will then be the responsibility of the parent / guardian to reach the child to school. In the event of there being no one to receive the child at the stop during the return journey, the child will be brought back to the school and the parent/s will have to collect their child from the school authorities on presentation of their identity card.
- + If the parent doesn't want their ward to avail the bus facility for some reason on a particular day, the school must be informed about it in writing.
- + In case of any grievance, parents must request the school authorities in writing to take appropriate action. Parents must not enter / board the school bus for any reason.

### **IDENTITY CARD:**

- + Children availing the bus facility need to wear an ID Card issued by the school which must have the bus number written on it.
- In case there is a change in the residential address, the school office must be notified immediately and a fresh ID Card must be obtained.
- + If the Bus ID card is lost, a written application requesting a duplicate ID card must be submitted in the school office immediately. Collect the duplicate ID Card from the school office.

#### **BUS FEES:**

+ Bus fees will be accepted through CAMU App only.

#### **WITHDRAWAL:**

- + Parents must note that no refund will be made against bus fees paid.
- One month advance notice in writing must be given by the parents to the School Office, in case they wish to discontinue the bus facility.
- + (Applicable only if student is leaving school or changing residence.) Viz ....
- + For withdrawal after I term, duly filled withdrawal form must be submitted by 10th of October to the school office.
- + For withdrawal **after II term**, duly filled withdrawal form must be submitted by **10th of April** to the school office.

#### NOTE:

- Rs. 2500 is payable as Admission fee (non refundable ) at the time of enrollment.
- Enrollment form can be obtained from the School office.
- Medical Health Report form is printed at the end of the school calendar.
- No Bus child will be permitted to go home without submitting the permission letter.

Children who use all their senses, discover the world.



## Uniform

- School identity card must be worn on all days.
- Uniform and shoes other than the pattern recommended by the school will not be permitted.
- → Students should not come to school wearing slippers or sports shoes.
- + Girls must wear black elastic hair band. Those with long hair must tie two ponies or plaits.
- Hairstyle for boys: Crew cut (No fancy hair cuts)
- + Wearing of the following is not permitted :-
  - I) Jewellery
  - ii) Cosmetics of any kind
  - iii) Fancy hair band and clips
  - iv) Nail paint

## Monday - Wednesday - Friday

Purple T-Shirt & Khaki pant.

Socks: Plain white and purple tipping.

Shoes: White velcro sneakers.

## **Tuesday & Thursday**

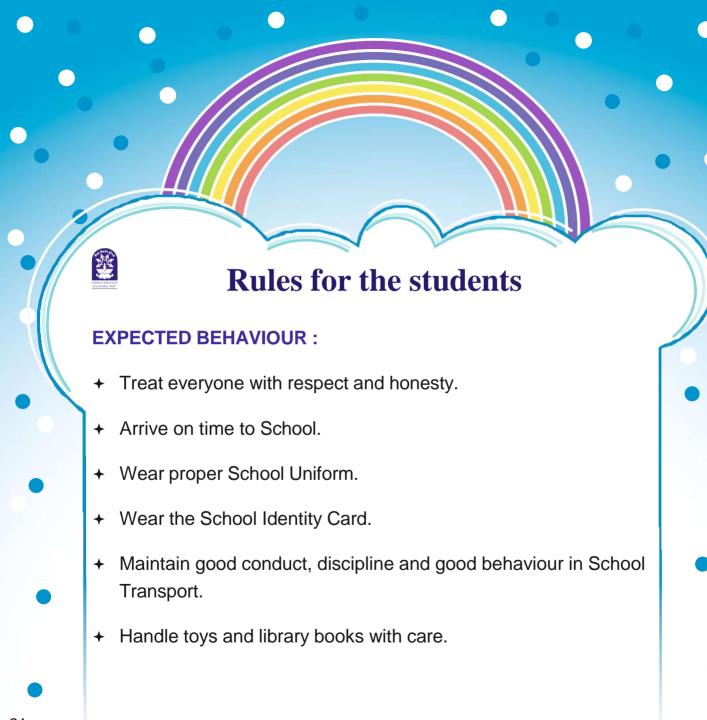
Navy Blue T-Shirt & Khaki pant.

Socks: Plain white with navy blue tipping.

Shoes: White velcro sneakers.

## Winter Uniform : Navy blue jacket.

NOTE: Students are expected to come in full uniform on all working days.





## **Admission and Withdrawals**

- + Registration for Admission will be done online.
- + Announcement for registration will be notified through the school website.
- + For online registrations, log on to www.gaet.edu.in

#### **ELIGIBILITY FOR THE ACADEMIC YEAR 2024 – 2025**

- + Nursery Children born between 1st July 2020 & 31st Dec 2021
- + Admission will be granted to those who comply with the eligibility criteria. No relaxation in age limit will be given.

#### DOCUMENTS TO BE BROUGHT AT THE TIME OF VERIFICATION:

- Original Birth Certificate (for verification only)
- Photo copy of the birth certificate.
- Aadhar Card of the child.
- → One passport size photograph of the child.
- + 2 sets of stamp size recent photographs of both the parents and the child.
- + Proof of residence.
- + All withdrawals from the school can be made only on the written request for the same giving one calendar month's notice or paying fees equivalent to one month in lieu of the notice period by the parent / guardian of the child to the Principal. Application for a leaving certificate should be made by the parent / guardian on the prescribed form provided in the school calendar. Signatures of both parents is mandatory on the application form.



Note: Subject to change under unforeseen circumstances or Public Holidays.

- + Parents must carry the parent I-card on all open house days.
- + Children must wear the school uniform in case they accompany the parent.



